



ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(Deemed University)
Panch Marg, Off Yari Road, Versova,
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Web Site : www.cife.edu.in



F. No. 11- 9/2020/Estt./

Dated 12th October 2021

Office Order

The following arrangements are made with immediate effect and until further orders.

During the absence of the Asstt. Administrative Officers of the Institute as in Column 'A', the AAOs in Column 'B' will look after their duties and in case the AAOs in both 'A' and 'B' are absent on leave etc., the AAOs in Column 'C' will look after their duties. The details of the arrangements are as under :-

SI No	(A)	(B)	(C)
1	Mrs. Poonam Behl	Mrs. F.G.Fernandes	Ms. C.S.Khundol
2	Mrs. F.G.Fernandes	Mrs. Poonam Behl	Mrs. Swati S. Koli
3	Ms. C.S.Khundol	Mrs. F.G.Fernandes	Sh. Vijay S.Kuveskar
4	Mrs. Swati S. Koli	Sh. Vijay S.Kuveskar	Mrs. F.G.Fernandes
5	Sh. Vijay S. Kuveskar	Mrs. Swati S. Koli	Ms. C.S.Khundol
6	Sh. Suraj Gupta	Mrs. Poonam N. Behl	Sh Vijay S.Kuveskar

This supercedes the earlier office order dated 29.07.2021.

This is issued with the approval of the Director.

(K. L. Meena)
Chief Admn. Officer (S.G)

Distribution:

1. All AAOs
2. All HODs/Section Incharges
3. A.F.A.O.
4. Vigilance Officer
5. Director Cell
6. Secretary, IJSC, CIFE, Mumbai
7. Leave file / Personal file
8. Guard file